

- i. 15 cents per mile for one person in the vehicle attending a conference meeting, 25 cents per mile for two persons in the vehicle attending a conference meeting, and 35 cents per mile for three persons or more in the vehicle attending a conference meeting.
  - ii. \$90 maximum per night for lodging and meals.
  - iii. A meeting that is projected to last 8 hours or less is a one day meeting. Exceptions may be made by the board or agency chairperson to allow an overnight for those traveling long hours to the meetings, for those with handicapping conditions, or other extenuating circumstances.
  - iv. Encourage conference boards and agencies to use internet and conference call technology as a means to save money.
- c. The Conference Council on Finance and Administration (CFA) is granted authority to make necessary editorial adjustments in the 2016 conference budget.
- d. Everything in this Action Item shall comply with all applicable requirements of the current *The Book of Discipline* and shall be interpreted and implemented, and modified if necessary, to comply with those requirements. If CFA, in consultation with the Bishop, discerns that an item needs to be reconciled with *The Discipline*, the members of the Iowa Annual Conference will be notified.
- e. The Audit Committee has examined the 2013 fiscal year audit and shared the audit with CFA and the Conference Board of Pensions. The Audit Committee reports the audit to be acceptable and in order.
- f. A clergy person appointed by the Iowa Annual Conference to develop churches not yet officially constituted, or to positions within the Conference where compensation is paid from the Central Treasury, shall have the housing allowance (exclusion), as defined under Section 107 of the Internal Revenue Code, determined by CFA prior to the beginning of each new year or prior to the beginning of each clergy's employment. The housing allowance (exclusion) may vary depending upon individual circumstances.
- g. Apportionment Formula: The budget adopted by the Annual Conference shall be apportioned to the congregations of the Annual Conference in accordance with Paragraph 247.14 and 614 of *The 2012 The Book of Discipline*. As soon as practicable after the Annual Conference Session, the Conference Treasurer shall notify each local congregation's pastor and treasurer of the amount that is their portion of our United Methodist Church's Shared Ministries, using the following method:
  - i. A percent of the four year average of income as reported on Statistical Table 3 line 81T.
  - ii. A congregation failing to report all information for the statistical tables shall have their apportionment amount increased by 10% from the previous year's apportionment.
  - iii. The percent of income needed to meet the Iowa Annual Conference apportioned budget shall be determined by CFA after it completes the budget building process in accordance with Paragraphs 612, 613, and 614 of *The 2012 The Book of Discipline*.
  - iv. If there was an error in reporting prior year statistical information, a local church can apply to have this information corrected, this application must be approved by the Conference Statistician, the Council on Finance and Administration and the Appointed Cabinet. Any approved corrections will only apply to future year apportionments.
- h. Each congregation is to make payment of 100% of their connectional giving apportionments a priority for the year 2015. To aid in reaching this goal the office of Communications, CFA, CCMC and the appointive cabinet shall develop apportionment interpretation materials that may be used in each local congregation.